



**COMMONWEALTH OF THE BAHAMAS
VALUE ADDED TAX DEPARTMENT**

VAT RETURN – OCCASIONAL FILERS

USE THIS FORM IF YOU NEED TO REMIT VAT TO THE VAT DEPARTMENT BUT YOU ARE NOT REGISTERED FOR VAT AND ARE NOT REQUIRED BY LAW TO DO SO.

DO NOT USE THIS FORM IF YOU ARE REGISTERED FOR VAT AND HAVE A VAT CERTIFICATE. YOU MUST HAVE A TAX IDENTIFICATION NUMBER (TIN) TO BE ABLE TO USE THIS FORM.

IF YOU DO NOT HAVE A TIN, please apply at vat.revenue.gov.bs

- Create a web-user account by choosing the sign up for free option
- Once you have created the web-user select register the taxpayer for VAT option
- Choose option 4 if you are an individual or sole-trader
- Choose option 5 if you are a non-individual

A. TAXPAYER'S INFORMATION

1. Tax Identification Number
2. Full Name, if Individual incl. Sole Trader
3. Company/Corporate Name, if Company
4. Business Name (Trade Name)

B. SOURCE OF VAT REMITTANCE

5. Importation of Services
6. Other Indicate Source

C. REMITTANCE DETAILS

7. Date of Transaction/Invoice (Day-Month-Year)
8. Total Value of Transaction/Invoice in BSD

9. Rate of VAT Applicable

10. Total Amount to Remit (Line 8 X Line 9)

D. SIGNATURE

11. As the authorized person responsible for remitting VAT to the VAT Department, I certify that the information made available in this form is complete and accurate, to the extent of my knowledge.

Signature of Authorized Person

Date